

ANNEX XIV

CHECK LIST

PUBLICATION REF.: 07/CUAMM/ETH/2026/AID 12669

#	Required Documents	Check
1	A digital copy (CD Rom or Flash Drive) of the whole tender dossiers in a closed envelop.	
2	Tender submission form duly filled, signed and stamped	
3	Declaration on Honour on Exclusion and Selection Criteria fully filled, signed and stamped	
4	Financial Identification Form (FIF) Stamped by the bank	
5	Legal Entity File (LEF) and supporting documents - Renewed Registration Certificate	
6	Duly authorized signature - Renewed Business license	
7	Evidence of economic and financial capacity - 2023 and 2024 Audit Reports - Bank Letter for access to a credit at least of 20% of the economical offer	
8	Evidence of technical and professional capacity - a list of the staff proposed for the execution of the contract, with the CVs of key staff - Technical Offer (Annex IV); - a work plan with brief descriptions of major activities Technical Offer (Annex IV), showing the sequence and proposed timetable for the implementation of the tasks. - possession of a valid certificate of competence as per Ethiopian Constructors Registration, as General Contractor (GC) license with at least grade 5 or above or Building Contractor (BC) license with at least grade 4 or above; - the bidder must have completed at least 3 projects of the same nature/amount/complexity as the works concerned by the tender and implemented during the last 2 years.	
10	Financial offer (BOQ) - Excel format and signed hardcopy	