**ANNEX XIV**

**CHECK LIST**

**PUBLICATION REF.: 19/CUAMM/ETH/2025/ AID 05/12282/ETH**

|  |  |  |
| --- | --- | --- |
| **#** | **Required Documents** | **Check**  |
| 1 | **A digital copy (CD Rom or Flash Drive) of the whole tender dossiers in a closed envelop.** |  |
| 2 | **Tender submission form duly filled, signed and stamped** |  |
| 3 | **Declaration on Honour on Exclusion and Selection Criteria fully filled, signed and stamped** |  |
| 4 | **Financial Identification Form (FIF)****Stamped by the bank** |  |
| 5 | **Legal Entity File (LEF) and supporting documents**- Renewed Registration Certificate |  |
| 6 | **Duly authorized signature**- Renewed Business license |  |
| 7 | **Evidence of economic and financial capacity**- 2023 and 2024 Audit Reports- Bank Letter for access to a credit at least of 20% of the economical offer |  |
| 8 | **Evidence of technical and professional capacity**- At least three previous similar contracts |  |
| 9 | **Technical offer** |  |
| 10 | **Financial offer (BOQ)*** Excel format and signed hardcopy
 |  |