

## ANNEX XII

### CHECK LIST

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#	Required Documents	Check
1	<b>A digital copy (CD Rom or Flash Drive) of the whole tender dossiers in a closed envelop.</b>	
2	<b>Tender submission form duly filled, signed and stamped</b>	
3	<b>Declaration on Honour on Exclusion and Selection Criteria fully filled, signed and stamped</b>	
4	<b>Financial Identification Form (FIF) Stamped by the bank</b>	
5	<b>Legal Entity File (LEF) and supporting documents</b> - Renewed Registration Certificate	
6	<b>Duly authorized signature</b> - Renewed Business license	
7	<b>Evidence of economic and financial capacity</b> - 2023 and 2024 Audit Reports - Bank Letter for access to a credit at least of 20% of the economical offer	
8	<b>Evidence of technical and professional capacity</b> - At least three previous similar contracts	
9	<b>Technical offer</b>	
10	<b>Financial offer (BOQ)</b> - Excel format and signed hardcopy	