

ADMINISTRATIVE COMPLIANCE GRID

Contract title:		Supply of Printing Press Material and Stationeries						Publication reference:		27/CUAMM/ETH/2023/AID 012590/06/09		
Tender number	Tenderer name	Tender submission form duly completed? (Yes/No)	Tenderer's declaration (signed by each consortium member, if appropriate)? (Yes/No)	Language as required?	Organisation & methodology exists?	Key experts (list + CV)? (For contracts requiring key experts)	Key experts are present in only one tender as key experts? (For contracts requiring key experts)	All key experts have signed statements of exclusivity & ..availability? (For contracts requiring key experts)	Sub-contracting statement acceptable? (Yes/No/ Not Applicable)	Nationality of sub-contractors eligible? (Yes/No)	Key experts' CV's comply with minimum requirements Yes/No)	Overall decision? (Accept / Reject)
1												
2												
3												
4												
5												
6												
7												
8												

Chairperson's name	
Chairperson's signature	
Date	