

I.4 FORMS REGARDING THE TECHNICAL OFFER

Technical score wage is 30%
Financial score wage is 70%
Max score is 30

I.4.1 DELIVERY TIME

Select the chosen option:

Delivery time after receiving the PO from Cuamm

- 0 – 5 days
- 6 – 10 days
- 10 – 20 days
- More than 20 days
 - 15 points for 0 – 5 days
 - 10 points for 6 – 10 days
 - 5 points for 10 – 20 days
 - 0 points for More than 20 days

I.4.2 DELIVERY PLACE

The items ordered will be included in the purchase order and deliver to one of the Cuamm’s offices in South Sudan (Juba, Yirol, Rumbek, Mundri, Nyal or Leer), incoterms: DDP.

The supplier is responsible for arranging and paying for transportation to the final destination of the goods. The seller is also responsible for paying any tariffs and taxes when importing the goods into the country.

Declare if you can deliver the purchased Stationery & IT Materials directly to Cuamm warehouse indicating in the PO without applying additional costs and with your own vehicle:

- **YES**
 - **NO**
- 15 points for YES
0 points for NO

I.4.3 PAYMENT TERMS

Select the chosen option:

- Payment after full delivery: Yes / No
- All the payments will be done by bank transaction: Yes / No

Cuamm will accept only payment by bank after receiving the items requested. Any other options proposed by the supplier, will exclude from the tender.

Signature

(person(s) authorised to sign on behalf of the tenderer)

Date

I.5 ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID

I.5.1 ADMINISTRATIVE COMPLIANCE GRID

I.5.1 ADMINISTRATIVE COMPLIANCE GRID															
Contract title					Publication ref:										
Tender number	Tenderer name	Tenderer name Electronic or PAPER submission ? (Yes/No)	Tender documents arrived in time? (Yes/No)	Tender submission FORM duly completed? Yes/NO	Is Tenderer nationality eligible? Yes/No	Declaration of honour included? Yes/No	Tenderer's declaration FORM signed? Yes/ NO	Attached a copy of certificates requested)? (Yes/No)	Overall decision? (Accept / Reject)						
1															
2															
...															
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Chairperson's name															
Chairperson's signature															
Date															

I.5.2 EVALUATION GRID STEP I – 3

I.5.2 EVALUATION GRID - 1st step: Essential Criteria Check								
Contract title				Publication ref:				
Tender number	Tenderer name	Legal Entity File Submitted?	Legal Entity File signed?	Legal Entity File correctly fill in?	Legal establishment for a minimum of 2 years respected?	Country Registration Certificate attached and valid?	Overall decision about Essential Criteria? (Accept / Reject)	Notes
1								
2								
...								
		Chairperson's name						
		Chairperson's signature						
		Date						

I.5.2 EVALUATION GRID - 2nd step: Economical and Financial Capacity Criteria Check									
Contract title				Publication ref:					
Tender number	Tenderer name	A Annual turnover for the last three years in South Sudan_SCORE	B Relevant Work Experience for similar goods supplied in the period 2022 - 2023_SCORE	C_Bank information_SCORE	C_Financial Identification form attached?	C_Copy of Bank Statement attached?	D_Other Information_SCORE	Notes	Tot Score obtained / Final Evaluation
1									
2									
...									
		Chairperson's name							
		Chairperson's signature							
		Date							

I.5.2 EVALUATION GRID - 3th step: Technical and professional capacity Criteria Check									
Contract title				Publication ref:					
Tender number	Tenderer name	A_Length of Service_SCORE	B_Client list / Organization Reference_SCORE	C_Capacity of delivery within the country_SCORE	C_The PO/Reference with contact details as supporting document is attached?	D_Key roles and personnel_SCORE	E_Storage Capacity_SCORE	Notes	Tot Score obtained / Final Evaluation
1									
2									
...									
		Chairperson's name							
		Chairperson's signature							
		Date							

I.5.3_FINAL EVALUATION GRID TO FINALIZE THE TENDERERS PRE-QUALIFICATION PROCESS

I.5.3 FINAL EVALUATION GRID TO FINALIZE THE TENDERERS PRE QUALIFICATION PROCESS															
Contract title					Publication ref:										
Tender number	Tenderer name	Overall decision about Essential Criteria? (Accept / Reject)	Notes	Overall decision about Econ And Finan Capacity? (Positive / Negative)	Notes	Overall decision about Tech And Profes Capacity? (Positive / Negative)	Notes	Compliance with technical Proposal (Delivery time indicated and acceptal of Payment terms, Yes or No)	Overall decision about PRE QUALIFICATION PROCESS? (Positive / Negative)						
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Chairperson's signature															
Date															

1.5.3 FINAL EVALUATION GRID TO FINALIZE THE TENDERERS PRE QUALIFICATION PROCESS															
Contract title					Publication ref:										
Tender number	Tenderer name	Overall decision about Essential Criteria? (Accept / Reject)	Notes	Overall decision about Econ And Finan Capacity? (Positive / Negative)	Notes	Overall decision about Tech And Profes Capacity? (Positive / Negative)	Notes	Compliance with technical Proposal (Delivery time indicated and acceptal of Payment terms, Yes or No)	Overall decision about PRE QUALIFICATION PROCESS? (Positive / Negative)						
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Chairperson's name															
Chairperson's signature															
Date															

I.5.4_FINAL EVALUATION GRID TO AWARD THE FRAMEWORK CONTRACT

I.5.4 FINAL EVALUATION GRID TO AWARD THE FRAMEWORK CONTRACT									
Contract title					Publication ref:				
Tender number	Tender name	Overall decision about PRE-QUALIFICATION PROCESS? (ONLY the Positively judged)	Compliance with technical specifications? DELIVERY TIME Score	Compliance with technical specifications? PAYMENT TERMS (Yes / NO)	Technical Proposal Evaluation Score (30% of weight on final score)	Financial Proposal Evaluation (70% of weight on final score)*	Final Overall Score	Final Ranking	Notes
1									
2									
...									
		Chairperson's name		* max score is 50					
		Chairperson's signature							
		Date							