

SUPPLY
CONTRACT NOTICE
SUPPLY OF MEDICAL DRUGS AND LABORATORY REAGENTS
MOROTO – KARAMOJA, UGANDA

1. **Reference**

001/CUAMM/UGA/2024/AID 012590/04/1

2. **Procedure**

Open tender

3. **Programme title**

ALL IN ONE – integrated actions in the health, sanitation and livestock sector to respond to epidemic-prone diseases with a One Health approach” AID 012590/04/1

4. **Financing**

AICS

5. **Contracting authority**

Doctors with Africa CUAMM

CONTRACT SPECIFICATION

6. **Nature of contract**

Global price

7. **Contract description**

Selection of the supplier of medical drugs and laboratory reagents for the activities and research of Moroto and Matany Hospitals, Karamoja, Uganda, in order to conduct analysis and study related to the activities of the project ALL IN ONE - AID 012590/04/1.

8. **Number and titles of lots**

Lot 01: Medical drugs

Lot 02: Laboratory reagents

9. **N/A**

CONDITIONS OF PARTICIPATION

10. **Legal basis, eligibility and rules of origin**

Participation in this procurement procedure is open on equal terms to all natural and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in Uganda.

11. **Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

No restrictions may be made in the number of lots a tenderer can be awarded.

The tenderer may submit a tender for one lot only or both lots.

12. **Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

13. **Sub-contracting**

Subcontracting is not allowed.

PROVISIONAL TIMETABLE

14. **Provisional commencement date of the contract**

28/03/2024

15. **Implementation period of the tasks**

Start date: 02/04/2024 until 14/05/2026.

SELECTION AND AWARD CRITERIA

16. **Selection criteria**

The selection criteria should be clear and non-discriminatory and may not go beyond the scope of the contract. The reference period for financial capacity may not go beyond the last 3 years for which accounts have been closed. The reference period for professional and technical capacities may not go beyond the past 3 years from the submission deadline. However, where necessary in order to ensure an adequate level of competition, the contracting authority may indicate that evidence of relevant services performed more than 3 years before will be taken into account. Consideration has to be made regarding which proof documents should be requested for the relevant selection criteria. Therefore particular attention should be paid when setting specific selection criteria for assessing the technical and professional capacity of natural persons. As a general rule, selection criteria cannot be re-used as award criteria. See Section 2.6.11.5 of the practical guide.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

If appropriate for the service contract and subject to the principle of equal treatment separate criteria for natural persons may be published and applied.

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

The tenderer shall not use previous experience which caused breach of contract and termination by a contracting authority as a reference for selection criteria.

The selection criteria for each tenderer are as follows:

- 1) **Economic and financial capacity of the tenderer** (based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

- The average turnover (sales) of the participant must exceed the annualized maximum budget of the contract
- The supplier must have in stock at least the 80% of the items requested in the bid, stated by a declaration.

The objective of this criterion is to examine whether or not the tenderer (i.e. the consortium as a whole, in the case of a tender from a consortium) will not be economically dependent on the contracting authority in the event that the contract is awarded to it and has sufficient financial stability to handle the proposed contract.

2) **Professional capacity of the tenderer** (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

The objective of this criterion is to examine whether or not the tenderer (i.e. the consortium as a whole, in the case of a tenderer from a consortium):

- has a professional certificate appropriate to this contract, authorizing him to import/export and sell medical drugs and reagents for Hospitals
- has at least 2 pharmacists ongoing to be able to handle the proposed contract.

3) **Technical capacity of tenderer** (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last [three years] preceding the submission deadline.

- the tenderer has provided services under at least 5 contracts with a budget of at least that of this which was were implemented at any moment during the following period: 2020-2023.

This means that the service contract the tenderer refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to service contracts completed within the reference period (although started earlier) or to service contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (-statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the service contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.

17. **Award criteria**

Best price-quality ratio.

TENDERING

18. **Deadline for submission of tenders**

The deadline for submission of tenders is specified in point 2 of the instruction to tenderers.

19. **Tender format and details to be provided**

Tenders must be submitted using the standard tender form for open tender procedures, the format and instructions of which must be strictly observed.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available.

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

20. How tenders may be submitted

Tenders must be submitted in English exclusively to Doctors with Africa CUAMM, using the means specified in point 8 of the instructions to tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

22. Operational language

All written communications for this tender procedure and contract must be in English.

23. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in UGX. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to UGX shall be made in accordance with the InforEuro exchange rate of March 2024, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.