

## ADMINISTRATIVE COMPLIANCE GRID

<b>Contract title :</b>		<b>Publication reference :</b>	
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Tender number	Name of tenderer	Electronic submission only: Original tender guarantee included? (Yes/No)	Is tenderer (consortium) nationality <sup>1</sup> eligible?  (Y/N)	Is documentation complete?  (Y/N)	Is language as required?  (Y/N)	Is tender submission form complete?  (Y/N)	Is tenderer's declaration signed (by all consortium members if a consortium)? (Yes/No/ Not Applicable)	Declaration(s) of honour included? (Yes/No)	Other administrative requirements of the tender dossier?  (Yes/No/N or applicable)	Overall decision?  (Accept / Reject)
1										
2										
3										
4										
5										

<b>Chairperson's name</b>	
<b>Chairperson's signature</b>	
<b>Date</b>	

<sup>1</sup> If the tender has been submitted by a consortium, the nationalities of **all** the consortium members must be eligible.