# *ANNEX IV:* Budget breakdown (Model financial offer) Page No 1 [of…]

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**NAME OF TENDERER:** **Invitation to tender for event organization services provision**

|  |  |  |  |
| --- | --- | --- | --- |
| **A** | **B** | **C** | **D** |
| **LOT** | **Quantity****DAYS** | **specifications offered** | **Unit costs (Excl. VAT)** |
| **EVENTS** | 1 day | Hall rent … m2 |  |
| 1 day | Audio/Video apparatus |  |
| 1 person | Coffee break menu:  |  |
| 2 half litre water | Water per person |  |
|  |  |  **TOTAL PER DAY Without VAT** |  |