

Gambella, 25th of August 2023

Our ref.: 23/CUAMM/ETH/2023/AID012590/06/09

Subject: Invitation to tender for event organization services provision

Dear Madam/Sir,

Doctors with Africa CUAMM, under the project titled “**INCLUSIVE – Strengthening prevention, equitable and inclusive care for all**” AID012590/06/09 - is pleased to inform that your company has been invited to take part in the flexible simplified procedure for services provision of Event organization.

Please find the complete tender dossier at the following link:

<https://doctorswithafrica.org/en/get-involved/tender/tender-flexible-simplified-procedure-for-events-service-provider-aics-012590-09-09/>

The complete tender dossier includes the following annexes:

- 01 Invitation form
- 02 Contract Notice
- 03 Instruction to Tenderers

ANNEXES

ANNEX I	Tender Form
ANNEX II & III	Technical Specifications and Technical Offer
ANNEX IV	Offer Form
ANNEX V	Administrative Compliance Grid
ANNEX VI	Evaluation Grid
ANNEX VII	Contract Form
ANNEX VIII	Special Conditions
ANNEX IX	General Conditions
ANNEX X	Check List

For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page:
<http://ec.europa.eu/europeaid/prag/document.do>

We look forward to receiving your tender which has to be submitted no later than 08/09/2023, 5 PM. Please send it to the address and with the requirements given in point 7. By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer. If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

Tekalegn Jembere
Logistic Officer and Civil Engineer
t.jembere@cuamm.org
092 4454801
Doctors with Africa CUAMM
www.doctorswithafrica.org