

**Additional information about the Contract Notice**  
**KAP SERVICE PROVISION CONTRACT**

**Ref. Nr.: 19/CUAMM/ETH/2023**

**Gambella Town, Gambella Zuria and Abobo Woredas, Ethiopia**

**1. Nature of contract**

For service contract the nature of contract is global price

**2. Programme title**

INCLUSIVE Strengthening prevention, equitable and inclusive care for all

**3. Financing**

The Italian Agency for Development Cooperation – AICS AID 012590/06/09

**4. Legal basis, eligibility and rules of origin**

For this contract award procedure, financed by The Italian Agency for Development Cooperation participation is open without limitations.

**5. Candidature**

All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may participate or tender.

A consortium may be a permanent, legally established grouping or a grouping which has been constituted informally for a specific procurement procedure. All partners of a consortium (i.e., the leader and all other partners) are jointly and severally liable to the contracting authority.

The participation or tender of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

**6. Number of requests to participate or tenders**

No more than one request to participate or tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or partner of a consortium submitting a request to participate or tender). In the event that a natural or legal person submits more than one request to participate or tender, all requests to participate or tenders in which that person has participated will be excluded.

In case of lots, the candidates or tenderers may submit only one request to participate or tender per lot. Contracts will be awarded lot by lot and each lot will form a separate contract.

**7. Ground for exclusion**

Candidates must submit a signed declaration, included in the request to participate form, to the effect that they are not in any of the situations listed in Section 2.6.10.1 of the **practical guide (PRAG)**. Where the candidate intends to rely on capacity providing entities or subcontractor(s), he/she must provide the same declaration signed by this/these entity(ies).

Candidates included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

**8. Sub-contracting**

Sub-contracting is not allowed.

**9. Provisional date of invitation to tender**

15/07/2023

**10. Provisional commencement date of the contract**

20/09/2023

**11. Period of implementation of tasks**

The period of implementation of tasks is of 3 months

**12. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

**13. Additional information**

Financial data to be provided by the candidate in the request to participate form or in the tender submission form must be expressed in ETB

## SELECTION AND AWARD CRITERIA

### 14. Selection criteria

#### Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document.** Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to candidates. In the case of requests to participate submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise.

The candidate shall not use previous experience which caused breach of contract and termination by a contracting authority as a reference for selection criteria.

The selection criteria for each tenderer are as follows:

- 1) Economic and financial capacity** (based on item 3 of the request to participate form). In case of candidate being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

Criteria for natural persons:

- 1- The financial status of the candidate should not be in deficit for the last 2 years (please present the personal bank account balance at the 31/12/2021 and at the 31/12/2022)
- 2- The candidate should have carried out at least 3 service contract of the same or higher amount of the present tender value (Please provide evidences of the service contracts listed on item 3 of the request to participate form).

- 2) Professional capacity** (based on items 4 and 5 of the request to participate form for service contracts). The reference period which will be taken into account will be the last three years preceding the submission deadline.

Criteria for legal and natural persons:

- 1- A professional certificate appropriate to this contract, such as Master Degree in Medicine and/or Public health
- 2- Fluent English & Amharic language skills

3- Knowledge/experience in disability

- 3) Technical capacity** (based on items 5 and 6 of the request to participate form for service contracts). The reference period which will be taken into account will be the last three years from submission deadline.

This means that the contract the candidate refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Candidates are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a candidate has implemented the project in a consortium, the percentage that the candidate has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided/supplies delivered if the selection criteria relating to the pertinence of the experience have been used.

Criteria for legal and natural persons:

- 1- The candidate had provided services in quantitative research in the health sector in Ethiopia, with a special attention to KAP surveys which were implemented at any moment during the last three years, (please provide approved reports).
- 2- The candidate had provided services in developing mobile data collection sets which were implemented at any moment during the last three years, (please provide approved reports).
- 3- The candidate had provided services in developing mobile data collection sets which were implemented at any moment during the last three years, (please provide approved reports).

**15. Award criteria**

Best price-quality ratio.