

List of documents to be submitted with the tender and during the procedure

#	Required Documents	Check
1	Tender original hard copy in one sealed envelop	
2	Tender Soft copy in a USB or CD in a closed envelop	
3	ANNEX I -Tender submission form Filled in all part, signed and stamped	
4	ANNEX IA - Declaration on Honour on Exclusion and Selection Criteria Filled, signed and stamped	
5	ANNEX VI- Legal Entity File (LEF) Filled, signed and stamped Valid Registration Certificate	
6	ANNEX VII - Financial Identification Form (FIF) Filled, signed and stamped A Bank Statement on Company Name	
7	Duly authorized signature Business license (renewed)	
8	Evidence of economic and financial capacity TIN Number	
9	Evidence of technical and professional capacity Business License for Stationeries and or printing Previous Supply Contracts	