

ADMINISTRATIVE COMPLIANCE GRID

Contract title :	Publication reference :
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Tender number	Name of tenderer	Electronic submission only: Original tender guarantee included? (Yes/No)	Is tenderer (consortium) nationality ¹ eligible? (Y/N)	Is documentation complete? (Y/N)	Is language as required? (Y/N)	Is tender submission form complete? (Y/N)	Is tenderer's declaration signed (by all consortium members if a consortium)? (Yes/No/ Not Applicable)	Declaration(s) of honour included? (Yes/No)	Other administrative requirements of the tender dossier? (Yes/No/N or applicable)	Overall decision? (Accept / Reject)
1										
2										
3										
4										
5										

Chairperson's name	
Chairperson's signature	
Date	

¹ If the tender has been submitted by a consortium, the nationalities of **all** the consortium members must be eligible.