# *ANNEX II + III:* TECHNICAL SPECIFICATIONS + TECHNICAL OFFER

**Contract title: Event organization service: hall rent and catering service in Gambella p 1 /…**

**Publication reference:** **10-04/CUAMM/ETH/2023**

**Columns 1-2 should be completed by the contracting authority**

**Columns 3-4 should be completed by the tenderer**

**Column 5 is reserved for the evaluation committee**

Annex III - the contractor's technical offer

The tenderers are requested to complete the template on the next pages:

* Column 2 is completed by the contracting authority shows the required specifications (not to be modified by the tenderer),
* Column 3 is to be filled in by the tenderer and must detail what is offered (for example the words ‘compliant’ or ‘yes’ are not sufficient)
* Column 4 allows the tenderer to make comments on its proposed supply and to make eventual references to the documentation

The eventual documentation supplied should clearly indicate (highlight, mark) the models offered and the options included, if any, so that the evaluators can see the exact configuration. Offers that do not permit to identify precisely the models and the specifications may be rejected by the evaluation committee.

The offer must be clear enough to allow the evaluators to make an easy comparison between the requested specifications and the offeredspecifications.

**Selection of eligible service providers - Please add as many lines as different items of the list of prices**

| **1.****Item number** | **2.****Specifications required** | **3.****Specifications offered** | **4.** **Notes, remarks, ref. to documentation** | **5.****Evaluation committee’s notes**  |
| --- | --- | --- | --- | --- |
| **1** | **Hall Rent 1**Room for 30 peopleProjectorLoud SpeakersMicrophone | **Hall Rent 1**Room for 50 people: (write square meters)Projector: (available or not available)Loud Speakers: (available or not available)Microphone: (available or not available) |  |  |
| **2** | **Hall Rent 2**Room for 50 peopleProjectorLoud SpeakersMicrophone | **Hall Rent 2**Room for 50 people: (write square meters)Projector: (available or not available)Loud Speakers: (available or not available)Microphone: (available or not available) |  |  |
| **3** | **Catering servive – Menu 1:**Coffe break – Please describeLunch – Please describeWater bottle half a litreRefreshments – Please describe | **Catering servive – Menu 1:**Coffe break: (Please describe the food and drinks)Lunch: (Please describe the food)Water bottle half a litre: (available or not available)Refreshments: (Please describe the drinks) |  |  |
| **4** | **Catering servive – Menu 2:**Coffe break – Please describeLunch – Please describeWater bottle half a litreRefreshments – Please describe | **Catering servive – Menu 2:**Coffe break: (Please describe the food and drinks)Lunch: (Please describe the food)Water bottle half a litre: (available or not available)Refreshments: (Please describe the drinks) |  |  |